

SECTION 00 10 01

NOTICE OF BID LETTING

CONTRACTORS: NOTICE OF PUBLIC BID LETTING FOR THE EAST MILLS COMMUNITY SCHOOL DISTRICT ATHLETIC TRACK RECONSTRUCTION, MALVERN, IOWA AND THE TAKING OF BIDS THEREFORE.

NOTICE IS HEREBY GIVEN: BIDS FOR THE EAST MILLS COMMUNITY SCHOOL DISTRICT ATHLETIC TRACK RECONSTRUCTION PROJECT WILL BE ACCEPTED FOR REVIEW AND CONSIDERATION.

Sealed bids for the East Mills Community School District Athletic Track Reconstruction project will be received on **February 6, 2025** at the East Mills Community School District Office located at 1505 E 15th Street, Malvern, Iowa 51551, before 2:00 p.m., CST, according to the designated clock in the District Office. **The Proposals will be publicly opened and read shortly after 2:00 p.m. at the same location.** Neither the District nor its agents will assume liability for the inability of a bidder to submit a bid in a timely manner. Bidders bear full and complete responsibility for the timely submission of such bid. Bids received after the deadline will be rejected.

Scope of work includes, but is not limited to the following: Demolition and/or salvage of existing site features and construction of a new 8-lane athletic track and field. Scope of work is to include accompanying site and utility work as shown in the plans and as necessary to complete construction, including: preparation of subgrade and grading, construction of storm sewer, irrigation, block retaining wall, 4' tall fence, track and field events (i.e. long/triple jump, high jump, shot put, discus), track pavement and surfacing, sidewalk pavement, and gravel access drive. The intended construction start date is **May 19, 2025** and the owner requires substantial completion on or before **August 15, 2025**. The project may be constructed under two general contracts as follows: Bid Form #1: Site Development and Bid Form #2: Track Surfacing.

CONTRACTS:

Bids will be received and project may be constructed under a single prime contract. Bids must be on a lump sum basis. Work to commence on or about **May 19, 2025**. All work is to be substantially complete on or before **August 15, 2025**. Final Acceptance of the Project shall be on or before **September 5, 2025**.

DOCUMENT AVAILABILITY:

Bid documents will be available for viewing at the East Mills Community School District Office, the Engineer's office, 1001 Office Park Road, Suite 120, West Des Moines, Iowa 50265, and at the following locations:

Master Builders of Iowa Construction Update: 4100 Westown Pkwy, West Des Moines, IA 50266

Omaha Builders Exchange: 4159 S 94th St, Omaha, NE 68127

Lincoln Builders Bureau: 5910 S 58th St, Suite C, Lincoln, NE 68516

The Builders, a chapter of the AGC: 720 Oak Street, Kansas City, MO 64106

ConstructConnect (Online)

A complete set of bidding documents are available electronically from Larson Engineering at no cost (request shall be sent to jcurley@larsonengr.com). A \$150.00 deposit or current MBI/ABC Plans Request Card, made payable to East Mills Community School District, is required for a complete paper copy of the drawings and Project Manual specifications. Any shipping and handling costs are the responsibility of the bidder. Bidders shall have the option to make a special request to receive a CD copy of the Project Manual and Drawings in lieu of the paper copy. Plan deposits will be refunded upon the return of the documents, in reusable condition to Action Reprographics within 14 days after the award of the project. **Failure to comply will result in the forfeiture of the plan deposit.**

BIDDING REQUIREMENTS:

Each Bid shall be submitted on the Bid Form provided with the Bidding Documents. No oral, facsimile or telephonic bids or modifications will be considered. Bids shall be addressed and delivered to the East Mills Community School District Office, 1505 E 15th Street, Malvern, Iowa 51551 — Michael Brown, Superintendent, in sealed envelopes marked with the Project Name and name and address of Bidder. All bids shall be sealed and plainly marked. Any alteration of the bid form may be cause for rejection of the bid. A signed copy of the Construction Progress Schedule and Resident Bidder Form are to be included with the bid.

Each Bid shall be accompanied by a Bid Security in the amount of five percent (5%) of the total bid submitted. Bid Security must be in the form set forth in the Instructions to Bidders and submitted in a separate sealed envelope clearly labeled Bid Security. Bid Security must be in one of the following forms: Certified Check, Cashier's Check, Certified Share Draft or an approved Bond Form.

The successful Bidder will be required to furnish a Certificate of Insurance and Performance and Labor and Material Payment Bonds both in an amount equal to 100% of the Contract Price and in accordance with other requirements outlined in the Bid Documents.

No bidder may withdraw its bid for a period of forty-five (45) calendar days after the date and hour set for opening of bids.

IOWA STATE SALES TAX:

This project is tax exempt. **Do Not** include Iowa State Sales Tax in any calculation of Bid totals. Contractors and Suppliers will be provided an Iowa sales tax exemption certificate for this project.

All bidders must provide a statement regarding the bidder's resident status. This statement shall be on the Bidder Status Form designated by the Iowa Department of Labor commissioner and available online. The statement must be signed by an authorized representative of the bidder. Failure by any bidder to provide a completed statement with its bid may result in the Board of Education rejecting the bid as non-responsive.

BASIS OF BIDS:

The Board of Education of the East Mills Community School District reserves the right to conduct such investigations as allowed by law to assist in the evaluation of and to establish the responsibility and qualifications of the apparent low bidders to perform the work in accordance with the contract documents to its satisfaction within the prescribed time. In addition, the District may require submission by the apparent low bidder of AIA Document A305, Contractor Qualification Statement, at its discretion

The Bidder shall include all requested Forms and attachments with their submission of the Bid Form; failure to comply may be cause for rejection. Consideration of bids and the award of contract may be made by the Board of Education of the East Mills Community School District to the lowest responsive, responsible bidder determined on the basis of a combination of the bids at its meeting on **February 12, 2025** at 6:00 p.m. in the East Mills Community School District Office, 1505 E 15th Street, Malvern, Iowa 51551. The right is reserved to reject any and all bids, or any part thereof, and to waive informalities or irregularities and to enter into such Contract or Contracts as shall be deemed in the best interests of the East Mills Community School District.

By virtue of statutory authority, a preference will be given to products and provisions grown and coal produced within the State of Iowa.

All bids will be governed by applicable provisions in the Iowa Code and Board Policies.

A Pre-Bid Meeting is scheduled for Wednesday, January 15, 2025 at 3:00 p.m. local time at the East Mills Community School District Office, 1505 E 15th Street, Malvern, Iowa 51551.



Michael Brown, Superintendent
East Mills Community School District